

Schedule (A) – Legal Requirements

Work you must do to comply with the law

Timescales (in bold) must be complied with. (IF YOU ARE HAVING DIFFICULTY IN COMPLYING WITH THE TIMESCALES LISTED THEN YOU MUST CONTACT THE OFFICER IMMEDIATELY TO AVOID FURTHER ACTION BEING TAKEN)

Compliance with Hygiene and Safety Procedures

No	Item	Timescale
	There were no contraventions noted at the time of the inspection	

Compliance with Structural Requirements

No	Item	Timescale
1.1	Underneath the boiler the wall is holes, there are exposed pipes and bare plaster. This makes it difficult to clean, is not adequately pest proofed and present a risk of shedding particles. Please carry out works so as to ensure that the area of the wall underneath the boiler can be effectively cleaned, does not shed particles and does not allow pest ingress.	3 Months
1.2	The kitchen ceiling is greasy. Please de-grease, deep clean and thereafter maintain in a grease-free clean condition.	1 Month

Confidence in Management/Control Procedures Compliance

No	Item	Timescale
1.3	Regulations that applied from 1 January 2006 say that you must write down simple details of what you do to make sure that the food produced or sold at your premises is safe to eat. During the inspection of your premises it became clear that you have not provided adequate documentation in the following areas: <ul style="list-style-type: none"> • Possible food safety hazards that could be relevant to your business • Things that must be checked to ensure food is safe • Records of any important checks adapted to and relevant to your business on things like cleaning correct cooking, chilling of food or the prevention and cross contamination <p>In order to comply with this 2006 requirement, I suggest that you follow the guidance issued by the Food Standards Agency Safer Food Better Business (England) which will guide you through how to comply and provide the necessary documentation.</p>	1 Month
1.4	Please ensure that waste oil receipts are kept for a minimum of 2 years.	Information